CFAI Domiciliary Physiotherapy Service Guidelines and Policy

Requests for domiciliary physiotherapy will be considered for approval by the CFAI National Office under exceptional circumstances on a short-term basis only, and in situations where no additional supports are available from the community setting.

Application Procedure
Applications for Domiciliary Physiotherapy must be submitted for consideration to the CFAI National Office by the CF Physiotherapist at the CF Centre the PWCF is attending.

The written application must outline the following:
- Exceptional circumstance of the case and reason(s) why domiciliary physiotherapy is warranted
- Frequency and duration of domiciliary physiotherapy visits being requested (e.g., 30mins, once a week, for 1 month)
- Expand on what other routes the CF team have explored in the community setting to secure domiciliary physiotherapy services for the PWCF

The application can be sent by letter FAO Alicia May in the National Office or by email to amay@cfireland.ie. The CFAI will endeavour to respond to each application within 1 week of receipt.

Please be advised that CFAI operates this service on a very limited basis.

Appointment Procedure
Should an application be successful, the CF team will be asked to identify a physiotherapist locally who would be in a position to carry out the domiciliary physiotherapy visits with the PWCF. The Domiciliary Physiotherapist should be IACP accredited and have the necessary respiratory physiotherapy experience in treating PWCF. A Domiciliary Physiotherapist Registration form must also be provided to CFAI to capture contact details of the individual.

The CFAI will then issue a letter of agreement to the Domiciliary Physiotherapist outlining the duration and frequency of visits authorised, as well as instructions for invoicing the CFAI. The PWCF/Parent and CF Physiotherapist at the CF Centre will be cc’d on this correspondence to ensure transparency of the agreement. The appointed physiotherapist will be asked to contact the PWCF/Parent directly to arrange a suitable time for appointment.

Communications
The Domiciliary Physiotherapist must link in with the CF Physiotherapist at the CF Centre before commencing home visits with the PWCF to ensure consistency of the patients physiotherapy treatment programme. Communication should also occur at the end of the treatment period to update the CF centre on progress of the PWCF.

For more information please contact:

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Updated April 2012
CFAI Domiciliary Physiotherapy Service Policy

Domiciliary Physiotherapy must be formally authorised by the CFAI in advance of any home visits taking place. Information on the application and appointment procedure is previously noted. In situations where prior authorisation doesn’t take place, CFAI will not be in a position to honour invoices for domiciliary physiotherapy services.

PWCF
- The PWCF must be a registered member of the CFAI.
- A minimum of 24 hours notice must be given to the Domiciliary Physiotherapist if cancelling an appointment. If two appointments are cancelled in less than 24 hours, CFAI reserve the right to review this service agreement.

CF Centre – Appointment
- The CF Physiotherapist at the CF Centre must follow the Application and Appointment Procedures outlined in this document.
- The CF Physiotherapist at the CF Centre bears responsibility for identifying a suitable qualified physiotherapist locally who would be in a position to carry out the domiciliary physiotherapy visits.
- The CF Physiotherapist at the CF Centre must link in with Domiciliary Physiotherapist before home visits commence to ensure consistency of the PWCFs treatment programme.

Domiciliary Physiotherapist
- The hourly rate for domiciliary visits is €35.70 and mileage allowance is 0.46c per Km or 0.75c/mile.
- The Domiciliary Physiotherapist must be IACP accredited and the CF Centre/CFAI National Office must be assured they have the relevant experience in treating PWCF.
- The treatment period must not exceed that outlined in the letter of agreement issued by the CFAI. Any deviations from this agreement will not be honoured unless subsequently authorised by CFAI.
- The Domiciliary Physiotherapist must report to the CF Physiotherapist at the CF Centre after home visits are completed to relay progress of the PWCF.
- CFAI would appreciate being informed if an appointment is cancelled at short notice so that we can reiterate to members the importance of advance warning.
- Payment invoices must be sent to the CFAI at the end of each calendar month. Invoices must be signed by the PWCF, or parent of PWCF.
- All physiotherapists shall be responsible for their own tax returns and must indemnify the Association against any claims.

The CFAI reserves the right to amend the terms and conditions of this policy as and when this action is deemed necessary.

Updated April 2012