CFI Domiciliary Physiotherapy Service Guidelines and Policy

Requests for domiciliary physiotherapy will be considered for approval by the CFI National Office under exceptional circumstances on a short-term basis only, and in situations where no additional supports are available from the community setting.

Application Procedure
Applications for Domiciliary Physiotherapy must be submitted for consideration to the CFI National Office by the CF Physiotherapist at the CF Centre the PW CF is attending.

The written application must outline the following:
- Exceptional circumstance of the case and reason(s) why domiciliary physiotherapy is warranted
- Frequency and duration of domiciliary physiotherapy visits being requested (e.g., 30mins, once a week, for 1 month)
- Expand on what other routes the CF team have explored in the community setting to secure domiciliary physiotherapy services for the PW CF

The application can be sent by letter FAO Alica May in the National Office or by email to amay@cfireland.ie. CFI will endeavour to respond to each application within 1 week of receipt.

Please be advised that CFI operates this service on a very limited basis.

Appointment Procedure
Should an application be successful, the CF team will be asked to identify a physiotherapist locally who would be in a position to carry out the domiciliary physiotherapy visits with the PW CF. The Domiciliary Physiotherapist should be ISCP accredited and have the necessary respiratory physiotherapy experience in treating PW CF. A Domiciliary Physiotherapist Registration form must also be provided to CFI to capture contact details of the individual.

CFI will then issue a letter of agreement to the Domiciliary Physiotherapist outlining the duration and frequency of visits authorised, as well as instructions for invoicing CFI. The PW CF/Parent and CF Physiotherapist at the CF Centre will be cc’d on this correspondence to ensure transparency of the agreement. The appointed physiotherapist will be asked to contact the PW CF/Parent directly to arrange a suitable time for appointment.

Communications
The Domiciliary Physiotherapist must link in with the CF Physiotherapist at the CF Centre before commencing home visits with the PW CF to ensure consistency of the patients physiotherapy treatment programme. Communication should also occur at the end of the treatment period to update the CF centre on progress of the PW CF.

For more information please contact:

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CFI Domiciliary Physiotherapy Service Policy

Domiciliary Physiotherapy must be formally authorised by CFI in advance of any home visits taking place. Information on the application and appointment procedure is previously noted. In situations where prior authorisation doesn’t take place, CFI will not be in a position to honour invoices for domiciliary physiotherapy services.

PW CF
- The PW CF must be a registered member of CFI.
- A minimum of 24 hours notice must be given to the Domiciliary Physiotherapist if cancelling an appointment. If two appointments are cancelled in less than 24 hours, CFI reserve the right to review this service agreement.

CF Centre – Appointment
- The CF Physiotherapist at the CF Centre must follow the Application and Appointment Procedures outlined in this document.
- The CF Physiotherapist at the CF Centre bears responsibility for identifying a suitable qualified physiotherapist locally who would be in a position to carry out the domiciliary physiotherapy visits.
- The CF Physiotherapist at the CF Centre must link in with Domiciliary Physiotherapist before home visits commence to ensure consistency of the PW CFs treatment programme.

Domiciliary Physiotherapist
- The hourly rate for domiciliary visits is £35.70 and mileage allowance is 0.46c per Km or 0.75c/mile.
- The Domiciliary Physiotherapist must be ISCP accredited and the CF Centre/CFI National Office must be assured they have the relevant experience in treating PW CF.
- The treatment period must not exceed that outlined in the letter of agreement issued by CFI. Any deviations from this agreement will not be honoured unless subsequently authorised by CFI.
- The Domiciliary Physiotherapist must report to the CF Physiotherapist at the CF Centre after home visits are completed to relay progress of the PW CF.
- CFI would appreciate being informed if an appointment is cancelled at short notice so that we can reiterate to members the importance of advance warning.
- Payment invoices must be sent to CFI at the end of each calendar month. Invoices must be signed by the PW CF, or parent of PW CF.
- All physiotherapists shall be responsible for their own tax returns and must indemnify the Association against any claims.

CFI reserves the right to amend the terms and conditions of this policy as and when this action is deemed necessary.

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